

Copyright Registration Checklist

Branded reference for Shear Genius Society, LTD Co. • Updated February 18, 2026.

Important: This material is for educational/general informational purposes and does not constitute legal advice. For legal advice, consult a qualified attorney.

Registration Prep (Checklist)

- Export final files (PNG/PDF/SVG) and label clearly (Title_YYYY-MM-DD).
- Keep originals (PSD/AI/Canva links) and drafts as proof of creation.
- Confirm publication status (unpublished vs published).
- Batch into collections for group filing when eligible.

Operational System (Monthly)

- 1 Drop new releases into a 'Register Queue' folder.
- 2 Maintain a spreadsheet log: title, date, where sold/posted, file path.
- 3 File monthly or quarterly depending on volume.
- 4 Store certificates and filing confirmations in an 'IP Certificates' folder.